

## **AGENDA**

<b>Committee</b>	CONSTITUTION COMMITTEE
<b>Date and Time of Meeting</b>	THURSDAY 10 JULY 2008 at 4.00PM
<b>Venue</b>	LEADER'S CONFERENCE ROOM, COUNTY HALL, ATLANTIC WHARF, CARDIFF
<b>Membership</b>	Councillors Aubrey, Berman, Burley, Goodway, Greening, Howells, Elgan Morgan, Keith Parry, Piper, Dianne Rees, Walker and Walsh

### 1. Chairperson

To note that Council at its Annual Meeting on 15 May 2008 elected Councillor Berman as Chair of this Committee for the Municipal Year 2008/2009.

### 2. Membership and Terms of Reference

#### (i) Membership

County Councillors Aubrey, Berman, Burley, Goodway, Greening, Howells, Elgan Morgan, Keith Parry, Piper, Dianne Rees, Walker and Walsh.

#### (ii) Terms of Reference

To review the Council's Constitution, and to recommend to Council and/or the Executive any changes, except that the

Committee will have authority (subject to the Monitoring Officer's advice) to make the following changes on behalf of the Council:-

- (a) Drafting improvements to enhance clarity and remove minor anomalies.
- (b) Updating to reflect legislative changes and matters of record.
- (c) Amendments to the Financial, Contracts and Land Procedure Rules (subject to the advice of the Section 151 Officer being sought).

3. Minutes

To approve as a correct record the minutes of the meeting held on 6 July 2007 – copy attached

4. Constitution

Report of the City and County Solicitor and Monitoring Officer attached

BYRON DAVIES

Chief Executive

CttC/CS/JP

4 July 2008

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